

Revised March 2023

The Faculty Scholarship and Research Committee is a Standing Committee of the Faculty Senate.

The function of the Faculty Scholarship and Research Committee is to review and recommend policies and procedures pertinent to both graduate and undergraduate faculty in regards to the internal funding of research and faculty scholarship proposals; to receive and review research and scholarship proposals; and to allocate research and scholarship funds.

Section 1. Selection

## Section 1. Chairperson and Chairperson-elect

The Chairperson and chairperson-elect must be elected Faculty Senators and are selected by the Committee on Committees for the term of one year, except as provided in VSU statutes.

The Chairperson-elect or their delegate serves as Secretary and keeps written minutes of all meetings.



- e. Absentees may submit written comments in regard to the proposals to the Chair of the Faculty Scholarship and Research Committee. The comments will be read to the committee for consideration.

#### Section 6. Submission of materials

All applications, proposals, recommendations, reports, and other materials for consideration by the Faculty Scholarship and Research Committee must be submitted to the Faculty Scholarship Coordinator or Office of Sponsored Programs and Research Administration as outlined in the Faculty Scholarship Guidelines.

#### Section 7. Annual report

The Faculty Scholarship and Research Committee Chairperson will prepare an annual report and submit it to the Executive Secretary of the Faculty Senate. The due date of the annual report will be determined by the Faculty Senate Executive Secretary.

#### Section 1. Submission of proposed amendments

Proposed amendments to the bylaws of the Faculty Scholarship and Research Committee must be submitted in writing to the Chair at least four weeks prior to the next scheduled meeting.